



## LABORATORY MANAGER

(Payclass 10; 12-month contract)

**Wellcome Centre for Infectious Diseases Research in Africa (CIDRI-Africa)**  
**Institute of Infectious Disease and Molecular Medicine**  
**Faculty of Health Sciences**

The Wellcome Centre for Infectious Diseases Research in Africa (CIDRI-Africa) based at the Institute of Infectious Disease and Molecular Medicine (IDM) in the Faculty of Health Sciences is a multidisciplinary infectious disease research centre, committed to the pursuit of excellence in research, treatment and prevention of HIV and TB in South Africa. We seek a highly motivated Laboratory Manager to manage the laboratory aspects of our research studies in Biosafety Level 2 and Biosafety Level 3 laboratories. The appointment is to be effective as soon as possibly convenient.

### Requirements:

- BSc degree or National Diploma in Medical Laboratory Technology
- Minimum of 1 year experience in a management role/supervisor position/team leader
- 5 years postgraduate work (post first degree or diploma) in a laboratory
- Valid work permit if not South African

### Advantageous:

- Clinical research experience
- Experience in performing immunological and microbiological techniques
- Knowledge of requirements for practice in Biosafety Level 2 and/or 3 laboratories
- Logistics coordination
- Drafting and reviewing standard operating procedures
- Database management
- HPCSA registration as Medical Technologist or Medical Scientist
- Availability for after hour and weekend emergency response
- Good Laboratory Practice Training
- Masters degree

### Responsibilities:

- Laboratory staff management
- Co-ordination of laboratory activities and maintenance of infrastructure
- Laboratory biosafety oversight
- Liaise with study investigators to coordinate laboratory requirements for all research studies
- Laboratory sample storage system oversight
- Drafting and reviewing standard operating procedures
- Staff training and performance review according to study SOPs
- Quality assurance of laboratory equipment
- Oversight of stock control
- Sample export coordination
- Represent research group at Health and Safety meetings
- Implement procedures, and train staff, according to Health and Safety requirements
- Clinical site liaison

The annual cost of employment range is: R338 327.00 to R643 880.00

**To apply**, please e-mail the below documents in a **single pdf file to** [cidri-africa.recruitment@uct.ac.za](mailto:cidri-africa.recruitment@uct.ac.za)

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

Candidates may make informal enquiries to Kathryn Wood: [Kathryn.wood@uct.ac.za](mailto:Kathryn.wood@uct.ac.za)

An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted and may be required to undergo an assessment.

**Telephone:** 021 404 7694

**Website:** [www.cidri-africa.uct.ac.za](http://www.cidri-africa.uct.ac.za)

**Reference number:** E230202

**Closing date:** 16 February 2023

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UCT reserves the right not to appoint.